



## Minutes of the General Meeting

6<sup>th</sup> February 2013 at 7.30 pm

Oberon RSL Club

### 1 Call to Order

Present Tim Arnison (Chair), Graham Priddle, Elaine Boxer, Jenny Cole, Glenda Bembrick, Col Bembrick, Kylie Moorhead, Doug Booker, Marjorie & Richard Webb

2 Minute Secretary: Lyndle Hawkes

Apologies Shane Moorhead, Peter Culley, Arthur Robinson, Graham Parker

### 3 Minutes from Previous Minutes

Discussion: The minutes of the general meeting held on 5<sup>th</sup> December 2012 were distributed and read.

Resolution: *That the minutes from the previous general meeting as tabled be accepted as true and proper.*

Moved: Doug Booker, Seconded: Col Bembrick, Carried

#### 3.1 Business Arising from Previous Minutes

Discussion: No business arising

### 4 Safety Management

Discussion: No information

### 5 Correspondence

Discussion:	<i>Received:</i> 3/12	ITSR new postings to website	<i>Sent:</i> 12/01	Email to RTM re moving HS36 (TA)
	4/12	David Ward (JHR) re visit to look at shed mural proposal	13/01	Reply to David Bell re walking track (TA)
	4/12	RHA (NSW) AGM meeting notice	24/01	Austrail Insurance – sent return for renewal of association liability insurance
	14/12	ITSR re changes in rail safety legislation	24/01	MMPCU sent letter and invoice for second year of \$2,500 p.a. sponsorship
	17/12	ITSR re new postings to website	31/01	Oberon RSL Club letter re bookings for meetings 2013
	21/12	Jim Hawkes re HS&VF exhibits near rolling stock shed will include 7 ¼” gauge live steam loco on 18 metres of track. An “O” gauge live steam railway display, this will be on several trestle tables & Matt McMahon’s Matilda tank.		
	05/01	PayPal reminder to update office bearer details		
	08/01	Austrail Insurance – notice of expiry of insurance policy on 31/1/13		
	10/01	Website query from Dave Mawson re where he can get an old railway station or plans		
	10/01	Website enquiry from David Bell re whether he can walk the track from Tarana to Oberon		
	15/01	James Maldon enquiry about visit to station to take photos		
	16/01	ITSR re website updates		
	23/01	Kathy Beesley (Oberon Council) OTHR plans re 150 <sup>th</sup> anniversary celebrations Saturday 6 <sup>th</sup> July 2013		

Resolution: *Motion: That the meeting receive the correspondence*  
 Moved: Doug Booker, Seconded: Elaine Boxer Carried.

### 5.1 Business Arising from Correspondence

Discussion: Discussion took place about the 150<sup>th</sup> celebrations for Oberon in July 2013 and how OTHR could contribute including endeavouring to run section cars in the station precinct.

Actions:	Item	Person	Deadline
	<i>Contact Russell Merriman about training for section car operation</i>	<i>Elaine</i>	
	<i>Email Kathy Beesley with affirmative reply re OTHR participation in 150<sup>th</sup> celebrations</i>	<i>Elaine</i>	

### 5.2 New Memberships

Discussion: Phillip Parker, Windsor  
 Benjamin Parker, Windsor  
 James Parker, Turramurra

Resolution: *Motion: That the new member applications be accepted.*  
 Moved: Doug Booker, Seconded: Elaine Boxer Carried.

## 6 Committee Reports

### 6.1 President’s Report

- Discussion:
- To apply for a Certificate of Occupancy from Oberon Council for the rolling stock shed guttering needs to be erected and water connected to fire hose reels.
  - A meeting was conducted with individuals from Borg Panels about controlling risks at Gate 6 crossing. Borg Panels to work with OTHR to reinstate the rail crossing at Gate 6.
  - Talks are ongoing with RTM about retrieving wagons held at Bathurst, for a bogie swap
  - Volunteer numbers are down at working bees

## 6.2 Systems Manager's Report

Discussion: In the absence of Systems Manager Kylie Moorhead reported that signs at the station are still to be updated with new safety regulator information and a suggestion that a Tool Box be conducted, in the near future, to inform volunteer workers of the changes to the national safety regulator details.

## 6.3 Treasurer's Report

Discussion: The following accounts were presented to be passed for payment:

RMS ( compressor registration)	\$ 245.00
Moorhead Engineering (guttering)	\$ 6,600.00
Mitre 10	\$ 302.64
Mawhoods IGA (groceries)	\$ 42.35
Oberon Engineering	\$ 24.00
Telstra (internet)	\$ 29.95
<b>Total expenses for January 2013</b>	<b>\$ 7,243.94</b>
<b>Total income for January 2013</b>	<b>\$ 1,306.32</b>
Gift account balance at 31 <sup>st</sup> January 2013	\$ 1,535.28
Interest bearing deposit balance at 31 <sup>st</sup> January 2013	\$ 7,147.53
Oberon Mowers ( generator repairs)	\$ 190.00
Reimburse Col Bembrick (Newsletter costs)	\$ 179.11

Resolution: *That the Treasurer's report be accepted as a true and accurate record and that the above account be passed for payment.*

*Moved : Marjorie Webb      Seconded : Jenny Cole      Carried*

## 6.4 Track Manager's Report

Discussion: In the absence of the Track Manager, Tim Arnison expressed the need for volunteers to help during the current working bee to ready the Station precinct for the Fair this weekend.

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## 6.5 Public Officer's Report

Discussion: An acquittal of the grant to build the rolling stock shed has been finalised and sent to the relevant government authority.

## 6.6 Publicity Officer's Report

Discussion:

- A digitised copy of the original surveyor's notes for Oberon-Tarana line has been made for OTHR archives. A hard copy is in the process of being created.
- Update signage at the station display for the Fair this weekend
- Investigations into Hazelgrove Station will be repeated for Carlwood
- Articles and information gratefully accepted before Monday 11<sup>th</sup> February for inclusion in the next Newsletter.

## 7 General Business

### 7.1 Item 1 Secretary

Discussion: Kylie Moorhead has tendered her resignation effective 6<sup>th</sup> February 2013 and Elaine Boxer has nominated for the position.

Resolution: That Elaine Boxer is elected onto the executive committee as Secretary. The new secretary was elected unanimously.

### 7.2 Item 2 Highlands Steam & Vintage Fair preparations

Discussion: Volunteers are required for the weekend 9<sup>th</sup>-10<sup>th</sup> February for various tasks involved with the Highlands Steam & Vintage Fair open days. Volunteers are needed for ticket gate 10-1pm and 1-4pm, catering (morning tea) and visitor guides.

The following members attendant at this meeting have volunteered for various duties over the weekend:

Jenny Cole, Glenda & Col Bembrick, Marjorie Webb (Saturday morning), Doug Booker (photos), Elaine Boxer (Saturday afternoon), Richard Webb, Kylie Moorhead

See Actions below.

- Hi-vis vests recommended for volunteers
- Open the American Suburban carriages for morning tea to preclude congestion on the platform
- Information giveaway brochure on rolling stock
- Sale of OTHR promotional material & Easter raffle tickets
- Guessing competition – how many pieces of chopped fire wood making up the prize (dependent on having time to cut wood)

Actions:	Item	Person	Deadline
	<i>Display in station</i>	<i>Col</i>	<i>8/2/13</i>
	<i>OTHR membership forms/gate price list &amp; wristbands for entry</i>	<i>Tim/Kylie</i>	<i>8/2/13</i>
	<i>Audiovisual display in station</i>	<i>Kylie</i>	<i>9/2/13</i>
	<i>Pick up tent for gate</i>	<i>Tim</i>	<i>8/2/13</i>

### 7.3 Item 3 Raffle

Discussion: Discussion took place about the raffle and it was decided to begin the raffle during the Fair weekend and continue the sale of tickets until Easter.

Actions:	Item	Person	Deadline
	<i>Contributions of perishable &amp; other goods suitable for a hamper</i>	<i>Members</i>	<i>Before Easter</i>

8 **Other Business**

8.1 **Item 8.1 Vale Secretary**

Discussion: Col Bembrick moved that a big thank you go to Kylie Moorhead for the last two years in the role as Secretary. Kylie said she will continue to help OTHR in the role of assisting the Systems Manager and Treasurer in various tasks. Members present supported wholeheartedly the sentiments expressed. Thank you Kylie.

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9 **Meeting Closed** Next meeting: Wednesday 6<sup>th</sup> March 2013

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