



Minutes of the General Meeting

1st May 2013 at 7.30 pm

Oberon RSL Club

1 Call to Order

Present Tim Arnison (Chair), Ian Davis, Marjorie Webb, Peter Culley, Elaine Boxer, Richard Webb, Jim Hawkes, Doug Booker, Graham Priddle, Arthur Robinson

2 Minute Secretary: Lyndle Hawkes

Apologies Kylie Moorhead, Graham Parker, Col & Glenda Bembrick

3 Minutes from Previous Minutes

Discussion: The minutes of the general meeting held on 3rd April 2013 were distributed and read.

Resolution: *That the minutes from the previous general meeting as tabled be accepted as true and proper.*

Moved: Lyndle Hawkes, Seconded: Elaine Boxer, Carried

3.1 Business Arising from Previous Minutes

Discussion:

- Item 7.1 – History of Oberon-Tarana line on placard – Oberon Council via Heritage Committee expressed willingness to fund but OTHR responsible for researching historical information.
- Item 8.1 – Surplus rail equipment – Bill Pascoe contacted by OTHR Secretary but had not yet replied.

4 Safety Management

Discussion: Nothing to report

5 Correspondence

Discussion:	<i>Received:</i> 03/4/13 BAS application 03/4/13 Rail Heritage Australia Newsletter 03/4/13 Letter of support from Oberon Council for grant application 02/4/13 New to ITSR website 04/4/13 April OTHR general meeting minutes 04/4/13 Visitation support OTHR website 04/4/13 CGU insurance policy 08/4/13 NTC clarification of health standards 08/4/13 Movable relics Bathurst ORH 08/4/13 MVHR accident 08/4/13 ATHRA Rail Safety report March 09/4/13 Interface Agreements update from Graham Parker 09/4/13 New to ITSR website 18/4/13 Ausindustry website update 15/4/13 New to ITSR website 12/4/13 Community Partnership grant approval 18/4/13 Cath Riddiford (JHR) re station roof and toilet renovation 19/4/13 ATSB report 22/4/13 CBP grant schedules 22/4/13 Heritage grant applications 22/4/13 ONRSR notification of change of contact (K Moorhead) 27/4/13 ORH – 10 locos for sale	<i>Sent:</i> 16/4/13 Reminders to Oberon Council re meeting and S Knight-Smith re access to meter box
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Resolution: *Motion: That the meeting receive the correspondence*
Moved: Elaine Boxer, Seconded : Doug Booker Carried.

5.1 Business Arising from Correspondence

Discussion: Oberon Station roof has been repaired and John Holland Rail is determining a solution for total replacement of the station roof.

5.2 New Memberships

Discussion: David Fitzsimmons

Resolution: *Motion: That the new member applications be accepted.*
Moved: Elaine Boxer, Seconded : Doug Booker Carried.

6 Committee Reports

6.1 President's Report

- Discussion:
- Rolling stock shed is almost complete and track has been certified into the shed. The next step is to approach ITSR to get permission to move the American Suburban carriages into the new shed.
 - Cattle wagon will be moved offsite to Warwick Armstrong's property, in preparation for refurbishment. This move will take place next week if transport can be arranged.
 - A quote has been received for safety lights required for rolling stock shed
 - Plenty of landscape quality sleepers are for sale
 - Plans required for inspection/retrieval of the following :
 - 1) HS36 at Broadmeadow
 - 2) Carriages at Rothbury
 - 3) Coolah rail items
 - 4) American Suburban carriage internals at Tamworth
 - 5) Wagons at Bathurst rail yards

6.2 Systems Manager's Report

Discussion: No Systems Manager's report

6.3 Treasurer's Report

Discussion: The following accounts were presented to be passed for payment:

Phillips Mini Mart (fuel)	\$ 791.77
CGU Insurance (building insurance)	\$ 1,165.68
Mawhoods Mitre 10 (shed fittings)	\$ 207.62
Mawhoods IGA (groceries)	\$ 99.62
Telstra (internet)	\$ 29.95
Total expenses for April 2013	\$ 2,294.64
Total income for April 2013	\$ 4,367.75
Gift account balance at 30 th April 2013	\$ 1,535.31
Interest bearing deposit balance at 30 th April 2013	\$ 7,148.00

Resolution: *That the Treasurer's report be accepted as a true and accurate record and that the above accounts be passed for payment*

Moved : Marjorie Webb Seconded : Doug Booker Carried

6.4 Track Manager's Report

- Discussion:
- Levelled the road into rolling stock shed as required for certification
 - Cattle wagon separated from its chassis in preparation for transportation offsite for refurbishment
 - Concrete laid on eastern and western sides of rolling stock shed
 - Quote obtained from HV Electrical Services to connect power to rolling stock shed

6.5 Assistant Track Manager's Report

Discussion: Following up permissions required for installation of toilet inside Oberon Station building. Obtained quotes for plumbing and soil testing completed by Calare Civil. David McMurray helping with preparation of documentation.

Actions:	Item	Person	Deadline
	<i>Contact JHR again requesting permission for installation of toilet</i>	<i>Elaine</i>	

7 General Business

7.1 Item 1 TMV

Discussion: Discussion took place about the processes required to gain approval to operate a TMV and what stage OTHR is at.

Actions:	Item	Person	Deadline
	<i>Contact Russell Merriman to ascertain TMV training situation</i>	<i>Elaine</i>	<i>ASAP</i>

7.2 Item 2 Coolah retrieval

Discussion: Discussion took place about making plans to visit Coolah to assess what items are needed and the transport required for retrieval, and then on to Tamworth to collect desirable internal items on offer from the American Suburban carriage. A trip to Coolah and Tamworth is planned for 18/19May.

7.3 Item 3 Working bee attendance

Discussion: Working bee attendance is down, making planning for projects difficult. It was noted that catering volunteers have also declined. Discussion took place about ways to boost volunteer numbers and increase food donations.

Actions:	Item	Person	Deadline
	<i>Contact Kylie re publicity for June working bee</i>	<i>Elaine</i>	

7.4 Item 4 Safety Alert - Derailers

Discussion: At the request of OTHR president, Graham Priddle viewed a safety alert from Office of the National Rail Safety Regulator about derailers giving his opinion that it was not relevant to OTHR.

Actions:	Item	Person	Deadline
	<i>Contact Kylie Moorhead re safety alert - derailers</i>	<i>Tim</i>	

8 Other Business

8.1 Item 8.1 Sundry items

Discussion:

- Suggestions for float in Oberon's 150th anniversary street parade being a TMV on rear of truck and/or #73 Class diesel made from mdf
- Is OTHR going to have a spring open day?

Actions:	Item	Person	Deadline
	<i>Spring open day? Put on Committee agenda</i>	<i>Elaine</i>	

