



Minutes of the General Meeting

3rd July 2013 at 7.30 pm

Oberon RSL Club

1 Call to Order

Present Tim Arnison (Chair), Ian Davis, Marjorie Webb, Peter Culley, Elaine Boxer, Col Bembrick, Glenda Bembrick, Jim Hawkes, Tony Thackray, Richard Webb, Arthur Robinson, Lynette Ireland, Larry Lewis, Helen Lewis, Ralph Geary

2

Minute Secretary: Lyndle Hawkes

Apologies Kylie Moorhead, Doug Booker

3 Minutes from Previous Minutes

Discussion: The minutes of the general meeting held on 5th June 2013 were distributed and read.

Resolution: *That the minutes from the previous general meeting as tabled be accepted as true and proper.*

Moved: Peter Culley, Seconded: Ian Davis, Carried

3.1 Business Arising from Previous Minutes

Discussion: No business arising

4 Safety Management

Discussion:

- No incidences reported during the June working bee.
- Risk assessments have been written for retrieving rail items from Coolah.

5 Correspondence

Discussion:	<i>Received:</i>	<i>Sent:</i>
	01/6/13 RISSB letter re Health Assessments	11/6/13 Heritage application for toilet to JHR
	02/6/13 Letter re Drug & Alcohol testing authorised person	13/6/13 Email re Museum fence meeting at Council
	03/6/13 Visitation report	19/6/13 Email to Nicole Ryan re permission to retrieve rail at Coolah
	05/6/13 Calare Civil septic soil report	20/6/13 Email to Nicole Ryan from T Arnison re rail retrieval
	06/6/13 Yuletide invitation from Skoda Tatra group to AGM at Big Trout on 12/7/13	21/6/13 Invitation to Alex Boromisa to manage OTHR webpage
	11/6/13 ATSB Chief Commissioner's report	25/6/13 Letter to RSL re change of times for OTHR committee meetings
	19/6/13 Industry website update	25/6/13 Letter of invitation to Dr Medbury re health assessments
	13/6/13 ORH brochure - auctions items	
	14/6/13 Email T Arnison re Museum fence move	
	16/6/13 Request from OH & CC to visit OTHR on 3 rd August by RSEA	
	21/6/13 Email from F Khan re Community Building Grant	
	25/6/13 Alex Boromisa offer to manage OTHR website	
	25/6/13 Cath Riddiford (JHR) response to risk assessments to move carriages	

Resolution: *Motion: That the meeting receive the correspondence*
 Moved: Elaine Boxer, Seconded: Col Bembrick Carried.

6 Committee Reports

6.1 President's Report

- Discussion:
- During the June working bee power was connected to the rolling stock shed and the sewerage pipe was laid. There are still a few things to be completed before a final certificate can be obtained from Council.
 - Approval from RTM to move the American Suburban carriages into the shed is progressing slowly.
 - Training – the following actions have been put in place
 1. Elaine Boxer will complete the Drug & Alcohol authorised testing person training
 2. Russell Merriman has completed the first draft for TMV training
 3. Updating of Safe Working, competencies & health assessments required – some of which has to be delivered by suitably qualified persons
 - Layne Hardie has donated training manuals from State Rail
 - A meeting with Ray McMahon (Oberon Museum) & Alan Cairney (Oberon Council) was attended by Elaine Boxer & Tim Arnison (OTHR) to discuss outstanding issues especially the fence behind Oberon Station building. It promised to be the first of several meetings.
 - Confirmation received from Transport for NSW to allow retrieval of rail items from Leadville & Coolah.

6.2 Systems Manager's Report

Discussion: The Systems Manager was unable to attend the meeting.

6.3 Treasurer's Report

Discussion:	The following accounts were presented to be passed for payment:	
	Reimburse Col Bembrick (newsletter expenses)	\$ 220.21
	Reimburse Peter Culley (fuel)	\$ 196.71
	Reimburse Tim Arnison (fuel, accommodation)	\$ 581.00
	Country Energy (electricity)	\$ 365.38
	Arrows Newsagency	\$ 28.66
	Mawhoods IGA	\$ 29.53
	Telstra (internet)	\$ 29.95
	Total expenses for June 2013	\$ 1,451.44
	Total income for June 2013	\$ 1,577.83
	Gift account balance at 30 th June 2013	\$ 1,535.33
	Interest bearing deposit balance at 30 th June 2013	\$ 7,148.00

Resolution: *That the Treasurer's report be accepted as a true and accurate record.
Moved : Marjorie Webb Seconded: Lyndle Hawkes Carried*

6.4 Track Manager's Report

- Discussion:
- A list of the main activities and projects carried out during the June working bee was reported by Tim Arnison in the President's report with the exception of the following:
 - A test of the section car was carried out. It was then serviced by Aaron Faulds and helpers. Unfortunately, the section car subsequently experienced an electrical failure.
 - An OTHR float was created to participate in Oberon's 150th celebrations. It was then painted to simulate a #73 Class engine by Mike O'Kane. The result can be observed on Saturday 6th July at 11am taking part in the main street parade, Oberon.
 - Estimated nine volunteers will help with the retrieval of items from Leadville and Coolah, departing Oberon on Thursday 11th July.

6.5 Publicity Officer's Report

- Discussion:
- Carlwood investigations have made progress – up to the stage of drawing a preliminary map of the site
 - Large display of historic photos now mounted in Arrow’s Newsagency window for Oberon’s 150th Celebrations
 - Additional photo display board completed for Showground display on Saturday 6th July.
 - Major article for Oberon Review in preparation – re story on the rolling stock shed construction – to be published on 11th July
 - July Newsletter – appeal for materials to Col at taranaob@activ8.net.au
Due to the Editor being involved in the Coolah excursion, the Newsletter will be published on or about 15th-16th July – approximately one week later than normal.

7 General Business

7.1 Item 1 Coolah excursion

Discussion: Discussion took place about the logistics and arrangements for attending Coolah and Leadville to retrieve rail items. A normal working bee will proceed prior to departure on Thursday 11th July.
New OTHR member Larry Lewis offered a couple of 44 gallon drums which may be needed in the retrieval and also a set of City Rail training manuals, which will be gratefully accepted.

Actions:	Item	Person	Deadline
	<i>Drop off 44 gallon drums and City Rail manuals to Oberon Station during July working bee</i>	<i>Larry Lewis</i>	<i>9/7/13</i>

7.2 Item 2 Sesquicentenary celebrations

Discussion: A discussion took place about the details for Saturday 6th July. OTHR will be entering a float in the street parade and having a static display at the Showground which will also have merchandise for sale. Col Bembrick will attend the Showground on Friday to set up the photo display.
Tim also requested some volunteers, perhaps in fancy dress/costume, to walk alongside the OTHR float vehicle in the street parade.

Actions:	Item	Person	Deadline
	<i>Volunteers to man the stand at Showground from approx. 11am-3pm</i>	<i>Elaine, Lynette, Glenda & Marjorie</i>	<i>6/7/13</i>

7.3 Item 3 Catering - July working bee

Discussion: July working bee will require volunteer catering for Sunday 7th - Wednesday 10th inclusive. Lynette Ireland has volunteered to attend the station for those days with donations of food provided, see below.

Actions:	Item	Person	Deadline
	<i>Sunday 7th July</i>	<i>Lynette</i>	<i>07/7/13</i>
	<i>Monday 8th July – Sue Arnison providing food to be delivered by Tim (?)</i>	<i>Lynette</i>	<i>08/7/13</i>
	<i>Tuesday 9th July – Savanna’s sandwiches</i>	<i>Lynette</i>	<i>09/7/13</i>

8 **Other Business**

8.1 **Item 8.1 Sundry items**

- Discussion:
- Spring Open day 2nd November to be held in conjunction with a display by Oberon Heritage & Collectors Club.
 - Discussion took place about a movie night in conjunction with Rotary to be held later in the year inside the rolling stock shed

9 **Meeting Closed** Next meeting: Wednesday 7th August 2013
