



Minutes of the General Meeting

7th August 2013 at 7.30 pm

Oberon RSL Club

1 Call to Order

Present Tim Arnison (Chair), Elaine Boxer, Ian Davis, Jim Hawkes, Col Bembrick, Glenda Bembrick, Arthur Robinson, Wayne Dempsey, Doug Booker
Minute Secretary: Lyndle Hawkes

2 Apologies Kylie Moorhead, Marjorie Webb, Graham Parker, Peter Culley

3 Minutes from Previous Minutes

Discussion: The minutes of the general meeting held on 3rd July 2013 were distributed and read.

Resolution: *That the minutes from the previous general meeting as tabled be accepted as true and proper.*

Moved: Ian Davis, Seconded: Col Bembrick, Carried

3.1 Business Arising from Previous Minutes

Discussion: TMV training documents – R.Merriman working on same

4 Safety Management

Discussion:

- Tool Box to reinforce the wearing of steel-capped boots by volunteers at working bees.
- No incidences at last working bee

5 Correspondence

| Discussion: | Received: | Sent: |
|-------------|-------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|
| | 24/7/13 Invitation to Burruga Sheep Show | 17/7/13 Monthly returns for May & June ONRSR |
| | 24/7/13 Australian Charities on-line registration – update OTHR details | 17/7/13 Response T Arnison to L Lewis re safety issues at Station |
| | 26/7/13 New membership – V. Barbin | 19/7/13 Thank you letters for material for float and photos to Highland Pine and Borg Panels |
| | 25/7/13 AusIndustry email – alert update | 28/7/13 Thank you letter to Holiday Hunters for subscription to Sleeper Club |
| | 22/7/13 ATSB Newsletter | |
| | 23/7/13 L. Causer – VIC request for activity details for advertising | |
| | 16/7/13 ATSB Safety Report July | |
| | 26/7/13 Cath Riddiford (JHR) reminder not to use TMV until Heritage Operators Licence ratified by JHR | |

Resolution: *Motion: That the meeting receive the correspondence*

Moved: Elaine Boxer, Seconded: Ian Davis, Carried.

5.1 Business Arising from Correspondence

Discussion: Discussion took place about accepting the invitation to attend Burruga Sheep Show on 31st August with a promotional stand.

Actions:

| Item | Person | Deadline |
|------|--------|----------|
|------|--------|----------|

5.2 New Memberships

Discussion: Vincent Barbin

Resolution: *Motion: That the new member applications be accepted.*

Moved: Elaine Boxer, Seconded: Ian Davis Carried.

6 Committee Reports

6.1 President's Report

Discussion:

- Coolah retrieval of rail items was successful with help of approximately eight volunteers.
- Notification from Oberon Council of heritage trams for sale at Harold Park
- Offer of another section car – more information needed before a decision can be made
- Sleeper sales have been moving along in last two months
- Hoping to move American Suburban carriages into the rolling stock shed on Friday 9th August

6.2 Systems Manager's Report

Discussion: The current Systems Manager has given notice of intention to resign due to other commitments.

6.3 Treasurer's Report

| | | |
|-------------|-----------------------------------------------------------------|--------------------|
| Discussion: | The following accounts were presented to be passed for payment: | |
| | Reimburse Elaine Boxer (photos) | \$ 9.90 |
| | Oberon Industrial & Farming Supplies (hose fittings) | \$ 456.00 |
| | Country Wide Cranes | \$ 1,963.50 |
| | Trevor Breed (defray cartage fuel costs) | \$ 250.00 |
| | Mitre 10 (shed fittings) | \$ 620.12 |
| | HV Electrical (connect power) | \$ 9,407.20 |
| | D. Whitley (shed doors) | \$ 400.00 |
| | Mawhoods IGA (groceries) | \$ 43.94 |
| | Arrows Newsagency (stationery) | \$ 46.40 |
| | Reimburse Peter Culley (fuel Coolah trip) | \$ 177.00 |
| | Reimburse Tim Arnison (fuel/accommodation for Coolah) | \$ 1,131.64 |
| | Reimburse Col Bembrick (fuel for Coolah trip) | \$ 100.00 |
| | Total expenses for July 2013 | \$14,605.70 |
| | | |
| | Total income for July 2013 | \$ 1,264.93 |
| | Gift account balance at 31 st July 2013 | \$ 1,535.35 |
| | Interest bearing deposit at 31 st July 2013 | \$ 7,148.00 |

Resolution: *That the Treasurer's report be accepted as a true and accurate record and that the above accounts be passed for payment*
Moved : Elaine Boxer Seconded : Lyndle Hawkes Carried

6.4 Track Manager's Report

- Discussion:
- During the current working bee the rolling stock shed was tidied in preparation for moving of carriages into shed.
 - A towbar has been made for the tractor to facilitate the moving of carriages into rolling stock shed.
 - The caravan has also been placed in the rolling stock shed with the intention of using it as a food preparation area during working bees and the Parcel Room at Oberon Station can be used as a display space for railway paraphernalia.

6.5 Publicity Officer's Report

- Discussion:
- Major article for Oberon Review completed – re the story of the rolling stock shed construction – published on 11th July 2013
 - Coolah rail retrieval – article for the Coolah Diary now submitted. A similar article for Oberon Review now in preparation.
 - Restoration of ground Frame A from Leadville commenced. Contacts at State Rail have offered to find a replacement for broken label on a lever.
 - Further progress with Carlwood investigations – several “unknowns” now identified.
 - August Newsletter – Special issue with Coolah photo supplement
 - Appeal for all materials for August Newsletter to Col at taranaob@activ8.net.au – no later than Saturday 10th August

7 General Business

7.1 Item 1 Drug & Alcohol Testing

Discussion: Elaine Boxer attended a Drug & Alcohol Testing information day in Sydney which addressed the changes in legislation and informed what OTHR’s obligations are in this area.

| Actions: | Item | Person | Deadline |
|----------|----------------------------------------|---------------|----------|
| | <i>Write D & A Policy for OTHR</i> | <i>Elaine</i> | |

7.2 Item 2 Festival of Walking

Discussion: Blue Mountains, Lithgow & Oberon Tourism (BMLot) are having a series of walking tours during October and enquired whether Oberon Station could be opened for visits by walking groups in the area.

| Actions: | Item | Person | Deadline |
|----------|--------------------------------------------------------------------------------------------------------------------|------------|----------|
| | <i>Contact BMLot with hours and dates of opening Saturdays 5th & 12th October 10-3pm</i> | <i>Tim</i> | |

7.3 Item 3 Sundry items

Discussion:

- Jim Hawkes thanked OTHR for allowing members of RSEA (Road Steam Engine Association) to view the Station precinct during a recent visit to Oberon
- Publicity for Spring Open Day to be held 2nd November
- Enquiries have been made about acquiring copies of some photos that were displayed by OTHR in Arrow’s Newsagency window for 150th Celebrations
- Next Working bee September 7th-13th

| Actions: | Item | Person | Deadline |
|----------|---------------------------------------------------------------------------------------|--------------------------|----------------|
| | <i>Discuss Spring Open day plans at August Committee meeting</i> | <i>Committee members</i> | <i>21/8/13</i> |
| | <i>Email contact details of enquirers to Col Bembrick re photos in window display</i> | <i>Tim</i> | |

9 Meeting Closed Next meeting: Wednesday 4th September 2013
