



**Minutes of the General Meeting** on  
4<sup>th</sup> September 2013 7.30 pm  
Oberon RSL Club

1 **Call to Order**

Present Tim Arnison (Chair), Ian Davis, Arthur Robinson, Elaine Boxer, John Boxer, Jim Hawkes, Peter Culley, Col Bembrick, Glenda Bembrick, Richard & Marjorie Webb

2 Minute Secretary: Lyndle Hawkes

Apologies Kylie Moorhead, Doug Booker

3 **Minutes from Previous Minutes**

Discussion: The minutes of the general meeting held on 7<sup>th</sup> August 2013 were distributed and read.

Resolution: *That the minutes from the previous general meeting as tabled be accepted as true and proper.*

Moved: Tim Arnison, Seconded: Col Bembrick, Carried

**3.1 Business Arising from Previous Minutes**

Discussion: 

- Item 6.4 – Emend title of report from Track Manager to Assistant Track Manager, the Track Manager being absent from the meeting due to ill health.

4 **Safety Management**

Discussion: 

- Volunteer and member Wayne Dempsey, has been approached about working alone in the Station precinct.
- Annual Safety Performance Report – OTHR safety culture requires revision and enforcement over next 12 months to enhance volunteer's safety awareness.

5 **Correspondence**

Discussion:	Received:	Sent:
	16/8/13 NSW ORH education program books and guidelines for Primary Schools (donation)	26/8/13 Order for 50 x badges in zinc from Fifty8George
	21/8/13 Reply from Ken Lingabala re heavy rail line for crossings	
	22/8/13 Tim Arnison re trainer Layne Hardie	
	23/8/13 Jenny Edmonds reply to Tim Arnison re carriage refurbishment	
	27/8/13 Confirmation order for 50 x large badges from Fifty8George	
	29/8/13 Tim Arnison – Bathurst rolling stock inspection	
	30/8/13 Invitation to Highlands Steam & Vintage Fair 7-9 February 2014	
	30/8/13 Paterson Points newsletter	
	30/8/13 ATSB safety report August	

Resolution: *Motion: That the meeting receive the correspondence*

Moved: Elaine Boxer, Seconded: Tim Arnison, Carried.

**5.1 Business Arising from Correspondence**

Discussion: ORH which has recently changed its name to RailCorp has sent OTHR 12 x childrens educational story books and 1 x teachers manual, to distribute at OTHR's discretion.

Actions:	Item	Person	Deadline
	<i>Put on agenda for discussion at next committee meeting – distribution of donated items</i>	<i>Elaine</i>	<i>18/9/13</i>

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## 5.2 New Memberships

Discussion: Ross and Phillip James – tabled and accepted at August Committee meeting

## 6 Committee Reports

### 6.1 President's Report

Discussion:

- Heavy rail for crossings acquired
- A special committee meeting was held on 14<sup>th</sup> August to discuss Annual Safety Performance Report for 2012. It highlighted that although safety awareness has improved OTHR still need to improve culture of safety among volunteers.
- Assess what repairs are required to American Suburban carriages, now they are undercover. Take advice from RTM and others.
- Engineering Certificate for rolling stock shed acquired. A qualified person has yet to test the flow rate on fire hose reel before final Council approval will be granted for rolling stock shed.
- Sleeper sales going steadily
- Fundraising night Thursday 17<sup>th</sup> October. OTHR to supply dinner for Rotary who will be conducting a film night at Station precinct
- An approach for use of some OTHR rolling stock in a film
- Remainder of fishplates from Leadville have been retrieved. Rail from Coolah & Leadville deposited at Moorhead Engineering property needs to be brought to Station precinct.
- Inspection of rolling stock held in Bathurst Yards proved that all three items could be usable to OTHR. Letter to JHR requesting that these carriages be moved to Rail Workshop siding for easy retrieval in the future.
- Mayfield Garden has donated 6 tickets for next open garden
- Bill Muldoon has donated all the pallet racking he left behind in Oberon

Actions:	Item	Person	Deadline
	<i>Follow up certified person to test "flow rate" on fire hose reel</i>	<i>Peter/Tim</i>	

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### 6.2 Systems Manager's Report

Discussion: The Systems Manager was absent

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### 6.3 Treasurer's Report

Discussion:	The following accounts were presented to be passed for payment:	
	Reimburse Ian Davis (fuel Coolah)	\$ 268.83
	Bank adjustment deposit error	\$ 10.00
	Reimburse Col Bembrick (postage & printing newsletter)	\$ 157.42
	Henry Plant & Equipment Hire (transport for Coolah)	\$ 1,739.38
	Oberon Council (rates and water)	\$ 181.57
	IGA (groceries)	\$ 74.24
	Mawhoods Mitre 10	\$ 42.94
	Oberon Engineering	\$ 20.51
	<b>Total expenses for August 2013</b>	<b>\$ 2,494.89</b>
	 <b>Total income for August 2013</b>	 <b>\$ 5,219.10</b>
	Gift account balance at 31 <sup>st</sup> August 2013	\$ 1,535.36
	Interest bearing deposit at 31 <sup>st</sup> August 2013	\$ 7,318.24

The following accounts were submitted for payment:

Mawhoods Mitre 10	\$ 107.34
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Country Energy account (estimate)

Negotiations are still proceeding regarding access to the meterbox which precludes accurate reading of the electricity meter by the meter reader.

Resolution: *That the Treasurer's report be accepted as a true and accurate record and that the above accounts be passed for payment*  
*Moved : Marjorie Webb    Seconded : Peter Culley    Carried*

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#### 6.4 Track Manager's Report

Discussion: The Track manager was absent from the last working bee due to ill health.

#### 6.6 Publicity Officer's Report

- Discussion:
- Article for Oberon Review published – re the story of Coolah rail retrieval
  - Similar article for the Coolah Diary submitted but not yet published
  - Label for Facing Points Lock Lever donated and delivered to replace broken one from Leadville. Many thanks to John Parker, Ashley Bugden & John Tuckerman for assistance in acquiring and replacing the label.
  - Restoration of Ground Frame A from Leadville progressing well
  - Carlwood capers – restoration/protection of foundations for ground frames A & B now well advanced
  - Burruga Sheep Show report – OTHR information stand manned and takings for the day \$22
  - Need updated list of members receiving Newsletter by post
  - September Newsletter – appeal for all materials to Col at [taranaob@activ8.net.au](mailto:taranaob@activ8.net.au) – no later than next Saturday please

## 7 General Business

### 7.1 Item 1 Oberon's 150<sup>th</sup> Celebrations

- Discussion: As a result of the photo display in Arrow's Newsagency window OTHR received an Oberon Business Association voucher for the amount of \$30 encouragement award.
- That same display generated interest to the extent that some photos were requested to be printed for purchase.
- Our thanks and congratulations go to Col & Glenda Bembrick for their efforts on behalf of OTHR with the 150<sup>th</sup> window display.

### 7.2 Item 2 Festival of Walking – volunteers required

- Discussion: Volunteers are required to attend Oberon Station precinct on two Saturdays – 5<sup>th</sup> & 12<sup>th</sup> October - when the Festival of Walking participants will be present. Volunteers will be required from 10am-3pm.

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### 7.3 Item 3 Spring Open day

- Discussion: OTHR will be hosting an open day on Saturday 2<sup>nd</sup> November in conjunction with Oberon Heritage & Collectors Club.
- There will be tractor, truck and vintage car displays as well as a 1913 Ruston Proctor 8nhp traction engine in steam.
- Food and drinks available
- Col Bembrick to create a flyer for publicity purposes and promote in Oberon Review

Actions:	Item	Person	Deadline
	<i>Supply extra 18 metres of 7 ¼ gauge track</i>	<i>Jim Hawkes</i>	<i>02/11/13</i>
	<i>James Wynn requires assistance to load and unload his small engines/rolling stock</i>	<i>3 volunteers required</i>	<i>02/11/13</i>
	<i>Chase up live music</i>	<i>Elaine</i>	<i>02/11/13</i>
	<i>Contact coffee vendor re attending</i>	<i>Elaine</i>	<i>02/11/13</i>
	<i>Remit photos to Col for flyer</i>	<i>Elaine</i>	<i>asap</i>

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8 **Other Business**

8.1 **Item 8.1 AGM**

Discussion: The next OTHR general meeting on 2<sup>nd</sup> October 2013 is the AGM. Some Committee vacancies exist. Members are urged to suggest suitable candidates for committee positions. A recruitment drive will also be addressed in an Oberon Review article.

9 **Meeting Closed** Next meeting: Wednesday 2<sup>nd</sup> October 2013

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