



Minutes of the General Meeting

2nd October 2013 at 8.00 pm

Oberon RSL Club

1 Call to Order

Present Tim Arnison (Chair), Ian Davis, Marjorie Webb, Peter Culley, Kylie Moorhead, Richard Webb, Mike O’Kane, Arthur Robinson, Elaine Boxer, Doug Booker, Col & Glenda Bembrick, Jim Hawkes, Brad Torr

2 Minute Secretary: Lyndle Hawkes

Apologies John Boxer, Graham Parker, John Donohue

3 Minutes from Previous Minutes

Discussion: The minutes of the general meeting held on 4th September 2013 were distributed and read.

Resolution: *That the minutes from the previous general meeting as tabled be accepted as true and proper.*

Moved: Elaine Boxer, Seconded: Col Bembrick, Carried

3.1 Business Arising from Previous Minutes

Discussion: Business arising to be discussed in General Business

4 Safety Management

Discussion: The Annual Safety Performance Report for the year ending 30th June 2013 was submitted to ONRSR – SMS document SPR-008 ratified by OTHR Committee at committee meeting held on 18th September 2013, available for viewing on OTHR website.

5 Correspondence

Discussion:	Received:	Sent:
	10/9/13 Transport Heritage NSW Custody Management Agreements	16/9/13 Annual Charities statement submitted
	13/9/13 Ken Lingabala re contact for moving Bathurst rolling stock	30/9/13 K. Waters re denial photograph request
	16/9/13 Annual Charities information statement confirmation	30/9/13 Thank you to Oberon Council for donation of cash and in kind support
	17/9/13 Lisa Scope re filming at OTHR	30/9/13 Thank you to C. Armstrong for help moving rail
	21/9/13 Mr I.Fathers historical photos	30/9/13 Annual Safety Performance Report submitted to ONRSR
	25/9/13 Oberon Council acknowledgement DA 19.2013.19.1	
	25/9/13 Legacy from Philip de Baun	
	26/9/13 Rail Motor for sale Transport Sydney Trains	
	29/9/13 BAS Form	
	30/9/13 Heavy rail collection by Council - confirmation	

Resolution: *Motion: That the meeting receive the correspondence*

Moved: Elaine Boxer, Seconded: Col Bembrick, Carried.

5.1 Business Arising from Correspondence

Discussion: Discussion took place about a request to film using Oberon Station precinct, parts of the track north of the Station including some OTHR equipment. The filming would take place in January 2014.

Actions:	Item	Person	Deadline
	<i>Contact Cath Riddiford JHR to ascertain what is needed to facilitate the filming project re Heritage Operators Licence etc</i>	<i>Elaine</i>	<i>asap</i>

5.2 New Memberships

Discussion: Brad Torr, Bathurst

Resolution: *Motion: That the new member applications be accepted.*
Moved: Elaine Boxer, Seconded: Col Bembrick Carried.

6 Committee Reports

6.1 President's Report

Discussion:

- October working bee commences on Saturday 12th October.
- Volunteers required for Rotary meeting & meal to be held in Station precinct on Thursday 17th October. OTHR members welcome.
- Festival of Walking Saturdays 5th & 12th October – request Oberon Station to be open for viewing 10am-3pm – volunteers required for this duty

Actions:	Item	Person	Deadline
	<i>Open & supervise Station precinct 10-3pm</i>	<i>Arthur & Ian</i>	<i>5/10/13</i>
	<i>Supervise Station precinct for visiting participants in Festival of Walking 10am-3pm</i>	<i>Col & Glenda</i>	<i>12/10/13</i>

6.2 Systems Manager's Report

Discussion: No Systems Manager's report

6.3 Treasurer's Report

Discussion:	The following accounts were presented to be passed for payment:	
	Country Energy	\$ 368.47
	Calare Civil report	\$ 275.00
	Oberon Council (DA for toilet)	\$ 210.00
	Phillips Mini Mart (diesel)	\$ 639.40
	Mawhoods IGA (groceries)	\$ 63.14
	Mitre 10 (mower parts, fence hire)	\$ 107.34
	Oberon Videos & Discs (internet connection)	\$ 249.00
	Total expenses for September 2013	\$ 1,912.35
	Total income for September 2013	\$ 4,775.59
	Gift account balance at 30 th September 2013	\$ 1,535.37
	Interest bearing deposit balance at 30 th September 2013	\$ 7,318.24

The following accounts to be passed for payment:

Reimburse Col Bembrick (newsletter expenses)	\$ 151.43
Mitre 10	\$ 385.96
Fifty8George (badges)	\$ 927.50
Telstra (internet connection)	\$ 53.14

Resolution: *That the Treasurer's report be accepted as true and accurate and that the above accounts be passed for payment.*
Moved : Marjorie Webb Seconded : Elaine Boxer Carried

6.4 Track Manager's Report

- Discussion:
- A barbecue has been purchased for use by volunteers.
 - During the October working bee, commencing on 12th October, the items and appliances currently located in the parcel room will be relocated to the catering van inside rolling stock shed.

6.5 Publicity Officer's Report

- Discussion:
- An article re Coolah rail retrieval submitted to the Coolah Diary (in early August) but no evidence that it has been published.
 - Flyer for Spring Open day compiled and distributed to Oberon Review, Oberon Visitors Information Centre, Lithgow Information Centre, Bathurst Information Centre and Katoomba Information Centre.
 - Restoration of ground Frame A from Leadville progressing well – major components about to be re-assembled.
 - Carlwood capers – protection of foundations for both ground frames A & B now complete. Concrete foundations of PC1 building located and excavated.
 - Next Newsletter may be a day or so late due to editor's absence at Siding Spring over the long weekend.
 - October Newsletter – appeal for all materials to Col at taranaob@activ8.net.au – no later than Sunday 6th October please

7 General Business

7.1 Item 1 Spring Open day

- Discussion:
- Coffee vendor arranged
 - Cakes & slices to be provided by volunteers
 - Sausage sizzle – volunteers required, meat to be purchased
 - 3 volunteers required to load and unload 7 ¼” train – located at Shooters Hill
 - OH & CC to manufacture extra track for above train
 - Space for display classic & vintage vehicles inside Station precinct
 - Raffle

Actions:	Item	Person	Deadline
	<i>Request donations of cakes/slices from volunteers</i>	<i>Elaine</i>	<i>Before 2/11/13</i>
	<i>Organise a raffle</i>	<i>Marjorie</i>	<i>Before 2/11/13</i>
	<i>Contact Barbara Coleman re her offer of raffle prize</i>	<i>Elaine</i>	<i>Before 2/11/13</i>
	<i>Organise raffle tickets/mail out to members</i>	<i>Kylie</i>	<i>Before 2/11/13</i>

7.2 Item 2 Rotary film night

- Discussion:
- On Thursday 17th October OTHR will host Oberon Rotary club who are showing a film. OTHR members welcome to attend.
 Numbers attending required to facilitate catering
 Help required, volunteers please contact Elaine Boxer

Actions:	Item	Person	Deadline
	<i>Coordinate and provide catering for evening meal</i>	<i>Peter & Marjorie</i>	<i>17/10/13</i>

7.3 Item 3 Restoration of American Suburbans

Discussion: Discussion took place about restoration of American Suburban carriages. Mike O’Kane said there are several layers of paint inside the carriages. However, nothing can be done until an RTM Conservation committee does an assessment of the carriages.

7.4 **Item 4 Display of rail paraphernalia**

Discussion: Glenda Bembrick discussed identifying and interpreting the many and varied items OTHR has collected or acquired through donation over the years. Many items have been recorded on the existing recording sheets provided, but more attention to the collection, its display and curation is required. Col & Glenda Bembrick have agreed to help with this endeavour. Kylie Moorhead also raised the importance of cataloguing and correct storage of written material and ephemera.

7.8 **Item 8**

8 **Other Business**

8.1 **Item 8.1 Systems Management & Governance**

Discussion: Two gentlemen, Stuart Sutherland & Dale Smith, from an independent rail infrastructure management company (Lycopodium) gave a précis of their business to the meeting and how they may be able to help OTHR with governance and regulation issues.

9 **Meeting Closed** Next meeting: Wednesday 6th November 2013
