



Minutes of the General Meeting

6th November 2013 at 7.30 pm

Oberon RSL Club

1 Call to Order

Present Kylie Moorhead (Chair), Doug Booker, Elaine Boxer, Jim Hawkes, Ian Davis, Col Bembrick, Glenda Bembrick, Peter Culley, Arthur Robinson, Marjorie Webb, Richard Webb

2 Minute Secretary: Lyndle Hawkes

Apologies Tim Arnison

3 Minutes from Previous Minutes

Discussion: The minutes of the general meeting held on 2nd October 2013 were distributed and read.

Resolution: *That the minutes from the previous general meeting as tabled be accepted as true and proper.*

Moved: Ian Davis, Seconded: Col Bembrick, Carried

3.1 Business Arising from Previous Minutes

Discussion: No business arising

4 Safety Management

Discussion: No safety issues

Actions:	Item	Person	Deadline
	<i>Remit timesheet spreadsheet to Ian Davis</i>	<i>Kylie</i>	<i>asap</i>

5 Correspondence

Discussion:	Received:	Sent:
	18/10/13 Great Rail Journeys event & book launch email	Nominations for Australia Day awards
	11/10/13 JHR annual rent increase	
	11/10/13 RHA AGM & members forum invitation	
	21/10/13 DA for toilet approval	
	30/10/13 Paul Toole response to request for funding	
	05/11/13 World Tours by Train brochure	
	02/11/13 Valley Heights Heritage Museum annual report	
	05/11/13 Patterson Points newsletter	
	05/11/13 ONRSR Safety Performance Report accepted	
	-5/11/13 Highlands Seam & Vintage Fair newsletter	

Resolution: *Motion: That the meeting receive the correspondence*

Moved: Elaine Boxer, Seconded: Kylie Moorhead, Carried.

5.2 New Memberships

Discussion: Anthony & Vanessa Carroll, Oberon
Bob & Ann Wilson, Oberon

Resolution: *Motion: That the new member applications be accepted.*
Moved: Elaine Boxer, Seconded: Kylie Moorhead Carried.

6 Committee Reports

6.1 President's Report

Discussion:

- Quote from Blayney Cranes for loading, transport and unloading three items of rolling stock currently held in Bathurst yards – Bathurst to Oberon – approximately \$8,000. Paul Toole investigating whether there is any government assistance available but urged OTHR to approach Bathurst and Oberon Councils asking for in kind support or cash donation towards retrieval of the rolling stock items.
- Removal of heavy rail from Wallerawang to Oberon is progressing. Henry Transport will liaise with JHR on a time convenient to both parties.
- Stuart Sutherland, Lycopodium, offered to do a grant application for OTHR to assist with systems management costs.
- ONRSR notified OTHR that changing or building new track is outside OTHR's accreditation.
- Surveillance warning signs being erected at Station
- OTHR merchandise to be provided to Oberon Visitors Information Centre for sale.
- Installation of the flush toilet at Oberon Station progressing
- JHR have asked a Bathurst plumbing firm to carry out repairs to Oberon Station roof after tiles blew off during high winds.
- The Parcel Room at Oberon Station has been converted to display space for rail memorabilia. Catering facilities, previously occupying the Parcel Room, now operating out of the catering caravan housed inside rolling stock shed.
- A spring open day was held at Oberon Station on Saturday 2nd November. Thanks to Oberon Heritage & Collectors Club for attending with various pieces of vintage machinery and all volunteers that helped on the day. While visitor numbers were modest, included were some real rail enthusiasts.

Actions:	Item	Person	Deadline
	<i>Write to Bathurst & Oberon Councils asking for help to retrieve cars from Bathurst yards.</i>	<i>Elaine</i>	

6.2 Systems Manager's Report

Discussion: This position is vacant.

6.3 Treasurer's Report

Discussion:	The following accounts were presented to be passed for payment:	
	Reimburse E. Boxer (photocopying)	\$ 21.80
	Reimburse C. Bembrick (newsletter costs)	\$ 151.43
	Fifty8George (medallions)	\$ 927.50
	Telstra (internet)	\$ 53.14
	Oberon Mower Service (repair mower)	\$ 70.00
	Oberon Farm Meats (Rotary dinner supplies)	\$ 72.00
	Reimburse G. Parker (Annual Return)	\$ 52.00
	Tech Cast (badges)	\$ 513.70
	Mawhoods IGA (groceries)	\$ 117.68
	Cash Float	\$ 100.00
	Mitre 10 (paint)	\$ 385.96
	Total expenses for October 2013	\$ 2,465.21
	Total income for October 2013	\$ 7,753.24
	Gift account balance at 31 st October 2013	\$ 1,535.38
	Interest bearing deposit balance at 31 st October 2013	\$ 7,318.24

Resolution: *That the Treasurer's report be accepted as a true and accurate record.*
Moved : Marjorie Webb Seconded : Kylie Moorhead Carried

6.4 Track Manager's Report

Discussion: At the October working bee much was achieved which included

- Re-digging the septic trench
- Digging a hole for the septic tank
- Removal of scrap collection and sale to scrap merchant and general clean up
- Successful catering of Rotary dinner on 17th October
- Meeting with Oberon Council Planning Department personnel and heritage advisor to discuss interior fit out of new toilet eg wall & floor tiles. Discussion also took place about the parlous state of the Station roof and replacing the old and failing asbestos roof tiles with a similar modern product.

6.5 Publicity Officer's Report

- Discussion:
- An article written for the “Coolah Diary” about the retrieval of rail items at Coolah and Leadville has been published, a hard copy procured and displayed in OTHR’s new museum space.
 - Spring Open Day - “Museum” set up on a temporary basis in the old Parcel Room. A slow trickle of visitors during the day. Sales of notebooks were good with small badges and mugs also popular. A few history articles were also sold.
 - Restoration of ground Frame A from Leadville progressing well – major components now re-assembled.
 - Carlwood – further excavations of foundations of PC1 to be completed before drawing up a plan of the site.
 - A great colour photo of Oberon Station and steam train in 1955 found in the August “Roundhouse” magazine and permission to display on OTHR website obtained.
 - Self-drive tour notes – a start has been made on updating these.
 - Next Newsletter may be a day or so late due to the editor’s absence over the weekend.
 - November Newsletter – appeal for all materials to Col at taranaob@activ8.net.au no later than Monday 11th November

7 General Business

7.1 Item 1 Zigzag fire disaster

Discussion: Tim Arnison contacted Zigzag offering general support and asked if there was anything OTHR could do specifically.

7.2 Item 2 Raffle

Discussion: A Christmas raffle will be conducted between now and 21st December when it will be drawn. A mail out of tickets has been carried out to all OTHR members and further selling of tickets will be undertaken in the main street of Oberon with the help of OTHR volunteers. Members are asked to help out for a couple of hours when suitable. Please contact Elaine Boxer if you can help. The prizes include a week at a Byron Bay holiday retreat, \$100 fuel vouchers and a Christmas food hamper.

Actions:	Item	Person	Deadline
	<i>Raffle Friday 15th November - pm</i>	<i>Marjorie</i>	<i>15/11/13</i>
	<i>Raffle Saturday 16th November - am</i>	<i>Lyndle</i>	<i>16/11/13</i>
	<i>Raffle Friday 22nd November</i>	<i>Kylie</i>	<i>22/11/13</i>

7.3 Item 3 Working bee dates

Discussion: Discussion took place about a working bee in December, its extent and dates available. Peter Culley suggested that it include an official opening of the rolling stock shed and an OTHR Christmas celebration.

Actions:	Item	Person	Deadline
	<i>Let Elaine know what dates are suitable</i>	<i>Peter</i>	<i>asap</i>

7.4 Item 4 November working bee - catering

- Discussion: Catering for November working bee to be held on 9th November – 15th November inclusive as follows :
- Saturday 9th - Elaine Boxer
 - Sunday 10th - self-catering – Elaine to pre-arrange
 - Monday 11th – Lyndle Hawkes
 - Tuesday 12th - Savanna’s sandwiches (Lyndle to pick up)
 - Wednesday 13th – Kylie Moorhead
 - Thursday 14th – Elaine
 - Friday 15th – Marjorie Webb
- Elaine to purchase perishables
 - Lyndle to order sandwiches from Savanna’s for Tuesday and pick up same
 - Lyndle to tidy and clean catering van on Friday afternoon
 - Morning tea provisions – plenty of muffins/cake in freezer

8 **Other Business**

8.1 **Item 8.1 Line Maintenance**

Discussion: Arthur Robinson raised the issue of overgrown grass along the track. Discussion took place about engaging the inmates of Shooters Hill Correctional Centre to do this task and how to contact that facility.

Actions:	Item	Person	Deadline
	<i>Make written application to Brad Foley at Shooters Hill Correctional Centre requesting a team of inmates undertake mowing and weed control along the line.</i>	<i>Elaine</i>	<i>asap</i>

9 **Meeting Closed** Next meeting: Wednesday 4th December 2013
