



Minutes of the General Meeting

5th February 2014 at 7.30 pm

Oberon RSL Club

1 Call to Order

Present Tim Arnison (Chair), Elaine Boxer, Peter Culley, Jim Hawkes, Ian Davis, Marjorie Webb, Col & Glenda Bembrick, Doug Booker.
Minute Secretary: Lyndle Hawkes

2 Apologies Kylie Moorhead, Richard Webb, Lynette Ireland

3 Minutes from Previous Minutes

Discussion: The minutes of the general meeting held on 4th December 2013 were distributed and read.

Resolution: *That the minutes from the previous general meeting as tabled be accepted as true and proper.*

Moved: Ian Davis, Seconded: Elaine Boxer, Carried

3.1 Business Arising from Previous Minutes

Discussion:

- Timesheet spreadsheets still to be forwarded to Ian Davis
- Grant application for Station roof repair rejected – grant to be re-applied for by Oberon Council grants officer. Elaine to liaise.

4 Safety Management

Discussion:

- In reply to the Secretary's enquiry regarding a reminder notice, the Treasurer said OTHR's event insurance premium has been paid to Local Community Insurance Services.

5 Correspondence

Discussion:	Received:	Sent:
	02/01/14 Murrurundi turntable from Muswellbrook	15/01/14 Periodic monthly return ONRSR
	04/01/14 Celia Ravasi FOOLs fundraiser	27/01/14 R McMahon, Origin Energy, A Cairney, K Lingabala re access to meter box
	05/01/14 ONRSR Safety Alert	27/01/14 D Ward request for forms for wall mural for museum shed
	07/01/14 ATHRA discussion document re rail road vehicles	
	15/01/14 Community Insurance Renewal notice	
	15/01/14 President and Financial reports	
	17/01/14 Trailer registration sticker	
	22/1/14 Cheque \$500 from Backtrack Films	
	16/01/14 Calare Civil – shed sign off for Oberon Council	

Resolution: *Motion: That the meeting receive the correspondence*

Moved: Elaine Boxer, Seconded: Marjorie Webb Carried.

5.2 New Memberships

Discussion: Malcolm Graham, Oberon

Resolution: *Motion: That the new member applications be accepted.*

Moved: Elaine Boxer, Seconded: Marjorie Webb Carried.

6 Committee Reports

6.1 President's Report

Discussion:

- Welcome back to members in 2014
- Prior to Christmas an OTHR barbecue was well attended
- Christmas raffle was very successful and produced three happy winners
- Heavy rail for level crossings was delivered by JHR and paid for by Oberon Council – thanks to those organisations
- New flush toilet in the Station building is finished and working
- Certificate of Occupation has been attained for the rolling stock shed and an official opening will be held on Saturday 1st March. All OTHR members are invited. Paul Toole, StateMP and OTHR Patron accepted an invitation to officiate on the day.

6.2 Systems Manager's Report

Discussion: Tim Arnison reported that he and Kylie Moorhead met with two OTHR members who have offered to help with SMS documentation review.

6.3 Treasurer's Report

Discussion: The following accounts were presented to be passed for payment:

Oberon Sand & Gravel (septic)	\$ 952.00
Roads & Maritime Services (compressor rego)	\$ 251.00
Reimburse Col Bembrick (Newsletter postage etc)	\$ 88.67
Mitre 10	\$ 79.60
Mawhoods IGA (groceries)	\$ 89.44
Total expenses for January 2014	\$ 1,400.71
Total income for January 2014	\$ 346.55
Gift account balance at 31 st January 2014	\$ 1,535.40
Interest bearing deposit balance at 31 st January 2014	\$17,363.43

Resolution: *That the Treasurer's report be accepted as an accurate and true record.*

Moved : Marjorie Webb Seconded : Elaine Boxer

6.4 Track Manager's Report

Discussion: Peter Culley, Track Manager, submitted his resignation as Track Manager to the President.

6.5 Assistant Track Manager's Report

- Discussion:
- A roof has been constructed over the container and surrounds tidied
 - Water has to be manually turned on before using the new flushing toilet
 - Oberon Station precinct is ready for the Highlands Steam & Vintage Fair on Saturday 8th February
 - Ian Davis met with the Heritage committee who have given approval to paint Oberon Station. Ian has a colour chart with approved heritage colours.

6.6 Publicity Officer's Report

- Discussion:
- All paparazzi have been informed (via flyer and email) of the shed opening details – this includes local papers, Oberon Visitors Information Centre and Prime/7 News plus Paul Toole's PR people.
 - OTHR museum display has been updated and tidied up for the Highlands Steam & Vintage Fair weekend. Thanks to John Boxer for the shelf repairs
 - Carlwood "archaeology" report completed and presented to Committee.
 - Self-drive branch line tour notes – update and re-write completed – how to distribute?
 - Articles for Oberon Community Newsletter will be submitted as and when appropriate news is to hand.
 - February Newsletter – appeal for all materials to Col at taranaob@activ8.net.au
 - - no later than Sunday 9th February.

7 General Business

7.1 Item 1 Highlands Steam & Vintage Fair

- Discussion:
- Discussion took place about preparations for this event on Saturday 8th February
 - Ian to open the main entry gate on North St at 8am
 - Merchandise to sold in museum spaces in Station building

Actions:	Item	Person	Deadline
	<i>Look for postcards in Station</i>	<i>Elaine/Col</i>	

7.2 Item 2 Rolling Stock Shed opening

- Discussion:
- The rolling stock shed will be officially opened by Paul Toole MLA on Saturday 1st March at 11.30am.
 - Invitations still to be forwarded to other officials.
 - Cake & coffee for morning tea has been organised

7.3 Item 3 Fundraising event with Friends of Oberon Library

Discussion: A fundraising event has been proposed by Friends of Oberon Library in conjunction with OTHR with a railway theme. It will entail music and stories. Director Celia Ravesi is interested in gleaning railway stories. Musicians have been booked for 27th September, venue yet to be finalised.

Actions:	Item	Person	Deadline
	<i>Relay suggested story sources to Celia</i>	<i>Elaine</i>	

7.4 Item 4 Sundry items

- Discussion:
- Replace out of date OTHR brochures at VIC
 - Progress of new roads into rolling stock shed – JHR asked to assist by end of January 2014. Elaine to follow up.
 - Graham Williams will organise a working bee when ready to assemble level crossings.
 - Three rail wagons in Bathurst, estimated \$10,000 to deliver to Oberon. Discussion ensued.

8 **Meeting Closed** Next meeting: Wednesday 5th March 2014
