



Minutes of the General Meeting

4th June 2014 at 7.30 pm

Oberon RSL Club

1 Call to Order

Present Tim Arnison (Chair), Kylie Moorhead, Elaine Boxer, Ian Davis, Jim Hawkes, Arthur Robinson, Col Bembrick, Glenda Bembrick, Marjorie Webb, Richard Webb

2 Minute Secretary: Lyndle Hawkes
Visitor : Greg Bourne

Apologies

3 Minutes from Previous Minutes

Discussion: The minutes of the general meeting held on 7th May 2014 were distributed and read.

Resolution: *That the minutes from the previous general meeting as tabled be accepted as true and proper.*

Moved: Elaine Boxer, Seconded: Ian Davis , Carried

3.1 Business Arising from Previous Minutes

Discussion: Amend date - Item 3 – Minutes of Previous Meeting – should be 2nd April 2014

4 Safety Management

Discussion: Update of risk assessments ongoing

5 Correspondence

Discussion:	Received:	Sent:
	24/4/14 Audit of railway movable collection	21/5/14 Flyer to VIC for memorabilia display
	28/4/14 D Patterson re removal carriages Bathurst	22/5/14 Thank you email to donor of Xmas raffle prize
	09/5/14 Request by T Arnison to reply to Bathurst Council re carriages removal	24/5/14 J Alano re meeting date
	08/5/14 Ray Young contact details	25/5/14 Request by R W Armstrong re timber cattle truck restoration
	13/5/14 K Moorhead re meeting J Alano	25/5/14 Reply to Bathurst Council re carriage removal
	15/5/14 Web redesign & development advert	30/5/14 Thank you letter to M Langdon for donation of Oberon-Tarana "staff"
	19/5/14 Xmas raffle thanks from winner	
	20/5/14 C Bembrick photos for flyer	
	20/5/14 Skoda-Tatra Yuletide dinner	
	21/5/14 C Bembrick re Goulburn Roundhouse offer	
	26/5/14 J Alano re meeting arrangements	
	27/5/14 Membership query from A McKenzie	
	28/5/14 ATSB report August 2012	
	28/5/14 OPTA Instagram workshop	

Resolution: *Motion: That the meeting receive the correspondence*

Moved: Elaine Boxer, Seconded: Arthur Robinson Carried.

5.1 Business Arising from Correspondence

Discussion: Audit of railway collection, heritage rail requested by ORH. To be carried out at June working bee.

6 Committee Reports

6.1 President's Report

- Discussion:
- During May a meeting was convened with OTHR committee members Tim Arnison and Elaine Boxer to articulate OTHR's current position and future aims. Other attendees were Paul Toole MP, Mayor John McMahon, Oberon Council General Manager Alan Cairney and Ken Lingabala from John Holland Rail. The meeting was well received and reinforced offers of assistance.
 - Another visit from Jose Alano (ONRSR) to be held on 23rd June 2014 at Oberon RSL 9.30am-3pm.
 - A second hand CO2 fire extinguisher was purchased for Oberon Station. To be erected during the June working bee.
 - David McMurray has joined OTHR committee filling a casual vacancy.
 - In process of getting quotes to move the 3 carriages from Bathurst to Oberon. OTHR have received a letter from Bathurst Council saying that they are an eyesore and requesting removal.
 - OTHR members are encouraged to attend the First Aid course being held at Oberon Wellness Centre on 22/6/14. Contact the Wellness Centre if you wish to enrol.
 - Two OTHR members attended an auction recently hoping to successfully bid on a loader. They were unsuccessful.
 - Oberon District Museum has approached OTHR with request for access through OTHR property to facilitate the erection of a on the western side of their existing building. OTHR have said yes in principle with a counter request to allow the electricity provider access to the meter box. Negotiations are in progress.
 - June working bee dates 7th June – 11th June inclusive

6.2 Treasurer's Report

Discussion:	The following accounts were presented to be passed for payment:	
	Reimburse C Bembrick (postage & copying)	\$ 65.13
	Origin Energy (electricity)	\$ 367.26
	Lithgow Fire Protection (fire protection audit)	\$ 284.90
	Marks Signage (Rail Heritage Display signs)	\$ 220.00
	Reimburse T. Arnison (padlocks etc)	\$ 341.70
	Oberon Council (rates)	\$ 175.00
	Total expenses for May 2014	\$1,453.99
	Total income for May 2014	\$2,418.70
	Gift account balance at 31 st May 2014	\$1,535.43
	Interest bearing deposit balance at 31 st May 2014	\$17,548.96
	Reimburse C Bembrick (postage & copying)	\$ 70.83
	Reimburse E Boxer (postage)	\$ 19.55

Resolution: *That the Treasurer's report be accepted as a true and accurate record and that the above accounts be paid.*
 Moved : Marjorie Webb Seconded : Arthur Robinson Carried

6.3 Assistant Track Manager's Report

- Discussion: At the June working bee to be held on 7th June-11th June inclusive, the following tasks will be carried out.
- Remove checkrail from assembled line
 - Supervise Rail Heritage Display in the Station which is open to the public from 10am-2pm on Saturday 7th June – Arthur Robinson has volunteered for this duty.
 - Build formwork inside rolling stock shed in preparation for concreting
 - Complete drainage from shed roof
 - Install sink inside shed and dig drain
 - Refit lock to safe
 - Collect sufficient sleepers to build road crossing track & lay on main line
 - Install rails & checkrails onto sleepers
 - Check off items against ORH "on loan" list
 - Painting

6.4 Publicity Officer's Report

- Discussion:
- VIM grant update – no further information
 - Visit to Goulburn Roundhouse where some members offered OTHR assistance with SMS documentation
 - Roster for Heritage Rail Display open days – in hand
 - Need to cite Heritage Rail Display open days and times on OTHR website
 - Article re Heritage Rail Display in current Oberon & Villages Community newsletter
 - June Newsletter – appeal for all materials to Col at taranaob@activ8.net.au
No later than Saturday 7th June please.

Actions:	Item	Person	Deadline
	<i>Contact Julie Stott request update to website re Heritage Rail Display open days/times</i>	<i>Elaine</i>	<i>asap</i>

7 General Business

7.1 Item 1 Sundry items

- Discussion:
- AALS insurance required to have Bathurst Miniature rail attend OTHR during the Highland Vintage & Steam Fair not viable.
 - Oberon Visitors Information Centre familiarisation visit to Oberon Station on 11th June at 10am.
 - Graham Williams can get a 2 month long loan of borer and rail cutter as well as two qualified people to install the points.
 - July working bee dates 5th-9th inclusive
 - Discussion took place about the \$17,227 being held by Oberon Council. The money is for painting/upgrading the Station.
 - Discussion took place about replacing the fluorescent lights at the Station with LEDs.
 - Clifton Park miniature rail offer of fundraising event – unable to be followed up due to lack of contact details. P. Culley suggested contacting Gary Wallace at Oberon Council.

Actions:	Item	Person	Deadline
	<i>VIC familiarisation visit at Station 11/6/14 10am</i>	<i>Elaine</i>	<i>11/6/14</i>
	<i>Email Col contact details of M. Langdon</i>	<i>Elaine</i>	
	<i>Contact Gary Wallace, Oberon Council and enquire about contact details for Clifton Park Miniature railway owner.</i>	<i>Elaine</i>	

9 **Meeting Closed** Next meeting: Wednesday 2nd July, 2014
