



Notes of the Planning Meeting held on 28th April 2016

Present: Peter Culley, Tim Arnison, Martyn Salmon, Col Bembrick, Russell Merriman, Graham Williams, Ian Davis, Charles Hazlewood, John Brotchie, David McMurray, Richard Webb, Elaine Boxer.

Apologies: Elizabeth Brotchie, Gregory Bourne.

Tim explained the purpose of the meeting was to identify and plan projects that can be carried out around the station and yard while there is a stop work order on OTHR from John Holland Rail. Elaine has developed a template for the use of planning the projects which was circulated to those people taking on the role of project leader. The plans need to be submitted to the OTHR Committee for approval. The Project Leader is not required to complete the project unassisted, but will identify the manpower needed to do so.

The projects identified were as follows:

Project	Project leader
Repair and paint door on Lockup and bench on station platform. Men's Shed	John Brotchie
Erect a white board in shed with site notices alongside	Tim Arnison
Repair and paint end-platform cars.	Tim Arnison & Graham Williams
Construct an office on the slab in the rolling stock shed	Ian Davis
Repair shed roof	Tim Arnison
Mark station precinct plan with additional services ie power, water, drainage etc	Col Bembrick
Repair and maintenance on station building following repair of roof	Peter Culley
Repaint the S wagon	Martyn Salmon
Erect gates on rolling stock shed	
Mount restored water cooler in shed	Peter Culley
Build a permanent miniature rail track on site in 7 ¼" and 5" gauge	Russell Merriman
Renovate the plough van	David McMurray
Refrigeration van	
Restore cattle wagon	Warrick Armstrong
Move the ladder on the signal pole	Graham Williams
Move spare bogies to the base of flagpole and paint	

Survey track to Hazelgrove for scope of work	Graham Willaims
Erect posts and gates to the north of the signal on Albion St.	
Conclude the Heritage Operators Licence with JHR	Elaine Boxer
Repair Carlwood sign	Col Bembrick

General discussion followed about various projects.

The Plough Van. There were a number of suggestions on how this vehicle could be used in the future. The general consensus of the meeting was to restore it to its previous function with kitchen, bunks and toilet facilities. This may then allow it to be used as accommodation by volunteers at the working bees. Its use as a mobile kitchen was the key issue in this renovation. It was suggested that 2 stages could be employed in this renovation.

Stage 1 would be restoration to allow it to be used as a work and crew wagon for track maintenance.

Stage 2 would be to upgrade the van for use as an operational catering kitchen.

It was suggested that a door could be included in the end of the carriage to enable access to other carriages for catering, bypassing the need for elaborate stairs. Any renovation must take into account the structural nature of the existing walls in the van. The van will need certification in its renovated state to allow it to be used on the track.

Business Plan. David noted that the recently developed Business Plan included start-up costs to facilitate the repair of the end platform carriages. The pursuit of monies to do this is underway.

Carlwood Bridge. Col informed the meeting that he has been making preliminary plans of the extent of decay of this bridge. Peter suggested he contact Greg Noble who could help with advice on surveys etc.

Training Session. The next working bee will include a training session for starting the diesel locos. This needs to be done once a month and the more people able to do this will ensure that they stay running well. The session will be held at 12md on Saturday 7th May. Anyone interested in attending is welcome.

Meeting closed 11am.