



Minutes of the General Meeting

5th August 2015 at 7.30 pm

Oberon RSL Club

1 Call to Order

Present Elaine Boxer (Chair), John Brotchie, Col & Glenda Bembrick
Visitor : Chris Smith
Minute Secretary: Lyndle Hawkes

2 Apologies Tim Arnison, Ian Davis, Doug Booker

3 Minutes from Previous Meeting

Discussion: The minutes of the general meeting held on 1st July 2015 were distributed and read.

Resolution: *That the minutes from the previous committee meeting as tabled be accepted as true and proper.*

Moved: Col Bembrick, Seconded: Elaine Boxer, Carried

3.1 Business Arising from Previous Minutes

Discussion:

- Peter Gleeson met Graham Williams at the Station on 31/7/15 and delivered his donation of crib box, manuals & first aid kit for OTHR's Rail Heritage Display. Graham was not able to attend the meeting tonight to elaborate on the visit.

4 Safety Management

Discussion:

- No safety management report.
- The Secretary reported that two Annual Safety reports have been submitted to ONRSR – for this year and the previous year – which have been accepted by ONRSR.

Correspondence

Discussion:	<p><i>Received:</i></p> <p>15/07/15 Bathex Exhibition guidelines</p> <p>17/07/15 Chris Schumacher re JHR termination interface agreements</p> <p>17/07/15 ONRSR Annual Safety report 2013/14 acknowledgement receipt of report</p> <p>18/07/15 Offer of photos from Lynn Martin</p> <p>21/07/15 G Williams re Steve Preston rail motor & feather quote Oberon Engineering</p> <p>22/07/15 C Bembrick request high res photos for brochure production</p> <p>22/07/15 T Arnison roof scaffolding quote</p> <p>24/07/15 G Williams to T Arnison re tractor brakes</p> <p>24/07/15 T Arnison request to log access re electricity meter</p> <p>25/07/15 Oberon Council confirmation bus booking</p> <p>27/07/15 Museum & Galleries grants 2015</p> <p>27/07/15 Burruga Sheep Show details</p> <p>27/07/15 Quote from CCP for brochure printing</p> <p>28/07/15 Quote from Permanent Press for brochure printing</p> <p>29/07/15 T Arnison to Greg Noble re parts for rail saw</p> <p>02/08/15 G Williams re lack of organisation for August working bee</p>	<p><i>Sent:</i></p> <p>16/07/15 Letter request to THNSW for printing brochures & HS36 transport costs</p>
Resolution:	<p><i>Motion: That the meeting receive the correspondence</i></p> <p>Moved: Elaine Boxer, Seconded: Lyndle Hawkes Carried.</p>	

5.1 Business Arising from Correspondence

- Discussion:
- Discussion took place regarding notification from Museum & Galleries for VIM grants 2015. Col Bembrick said display cabinets offered to OTHR by Valley Heights Rail Museum would satisfy one requirement of OTHR's Rail Heritage Display needs, and that there was no other immediate use for grant money at this time.
 - Notification of Burruga Sheep Show to be held on 29th August. Discussion took place about low level response to OTHR display stand at this event in the past and disinclination by members present to commit.

5.2 New Memberships

- Discussion: John Pagett, Greenwich
- Resolution: *Motion: That the new member applications be accepted.*
- Moved: Elaine Boxer, Seconded: Lyndle Hawkes Carried.

6 Committee Reports

6.1 President's Report

Discussion: The President was unable to attend the meeting but submitted a written report through the Secretary.

- ONRSR satisfied with submission of OTHR's Annual Safety reports
- Requests sent to Andrew Killingsworth (THNSW) for financial assistance with transport of HS36 from Broadmeadow to Oberon and printing of new OTHR brochures.
- Attended a meeting with JHR officials, Oberon Council engineer & representatives from other councils to discuss JHR's desire to shift the responsibility of interface agreements. We await further movement on this proposal.
- Received an inquiry for use of rail corridor beyond Hazelgrove for cycling
- Signs to be erected on the outside of the rolling stock shed have been delivered, and with the assistance of clement weather, will be erected at the next working bee.
- Contacted by Mike O'Kane about painting the refrigerated van but I believe repairs to the doors should be carried out first.
- Bathex OTHR display – I can help on Sunday afternoon, including the packing up at the conclusion of the exhibition.
- Graham & I are attempting to source missing parts for the donated rail saw
- Contacted JHR re leaky Station roof – the Secretary said a reply received today announced that JHR were awaiting a 3rd quote on a new roof, after which a contractor would be chosen and commencement of the process of replacing the roof.
- Experienced some difficulty recently contacting Mark Langdon re survey of Lowes Mt Rd crossing

6.2 Treasurer's Summary

Discussion: The following accounts were presented to be passed for payment:

Reimburse Tim Arnison	\$ 64.30
Oberon Industrial & Farming Supplies	\$ 17.00
Oberon Engineering	\$ 60.00
Moorhead Engineering	\$ 319.00
Aussie Flags & Flagpoles	\$ 330.00
IGA	\$ 126.63
Total Expenses for July 2015	\$ 916.93

Total income for July 2015 **\$ 3,293.07**

The following accounts to be paid :

Oberon Council (rates)	\$ 196.55
Arrows Newsagency	\$ 9.08
Mark's Signage	\$2,640.00
IGA	\$ 41.02
Mitre 10	\$ 78.95
Moorhead Engineering	\$ 319.00

Resolution: *Motion : That the Treasurer's report be accepted as true and accurate*
Moved : John Brotchie Secoded : Elaine Boxer Carried

6.3 Track Manager's Report

Discussion: The Track Manager was absent

6.4 Publicity Officer's Report

- Discussion:
- New OTHR brochure design approved and quote accepted for 4000
 - Bathex display items and tasks discussed and organised
 - Leadville Frame B parts have been sandblasted by Barry Hughes. Welding now needed.
 - Date for film afternoon at Lithgow Fim Society for OTHR anniversary/fundraiser on 23rd October, 2pm – awaiting further details from Ross Adams
 - Ground Frame repairs/preservation at Carlwood underway
 - Potential web master, Mike Lorimer, happy to help manage OTHR website. The Secretary suggested offering a fee to Mr Lorimer for his much sought-after skills in this area.
 - September Newsletter articles gratefully received by Sunday afternoon 9th August to taranaob@activ8.net.au

Actions:	Item	Person	Deadline
	<i>Need to establish website provider details to Mike Lorimer (from Julie Stott)</i>	<i>Elaine/Col?</i>	<i>asap</i>

7 **General Business**

7.1 **Item 1 Sundry items**

- Discussion:
- The Secretary paraphrased an email received from Mike O’Kane regarding his fundraising event to be held at Kanimbla Valley Sport & Recreation Club on 26th September expressing his disappointment with the lack of involvement from OTHR. Mike has now sold all the tickets to this event and will be retaining any profits for the KVSRC.
 - Jeff Fox contacted OTHR requesting a pattern for railway crossing gates. Graham Williams is in contact with Mr Fox about his request.
 - Email from Graham Williams stating that no OTHR member attended to open the Rail Heritage Display on Saturday 1st August and no catering was supplied for that day, the first day of the August working bee. Discussion took place about measures to ensure that the volunteers rostered on for duties are free and able on the days required. Thanks go to the Secretary who has volunteered to be more proactive regarding contacting volunteers rostered for duties in the future.

Actions:

Item	Person	Deadline
<i>Confirm Rail Heritage Display volunteer and working bee catering arrangements just prior to each date</i>	<i>Elaine</i>	<i>Before each working bee</i>

8 **Meeting Closed** Next meeting: Wednesday 2nd September 2015
