



Drug & Alcohol Testing Quarterly Notification

Instructions

- This form should be completed and submitted to the ITSRR as soon as possible after the end of each quarter.*
- Refer to Explanatory Notes on the next page for the definition of terms.
- Completed forms are to be forwarded to ITSRR.
Fax: 02 8263 7256
Email: danotifications@transportregulator.nsw.gov.au
- Copies of this form may be downloaded from
www.transportregulator.nsw.gov.au

Operator Information			
Name of Operator			
Contact Officer		Phone	
Address			
Email address			
Signature		Date	

For the Quarter ending: _____ (insert date)

Worker Category		Train Drivers	Train Guards	Controllers Signallers	Station Staff	Rolling Stock Maintenance	Railway Infrastructure Maintenance	Shunters	Others	TOTAL
Total number of workers										
Alcohol Tests	Random									
	Post Incident									
	For cause									
	Other									
	Total Tests									
	Total Positive Tests									
	Total Refused Tests									
Drug Tests	Random									
	Post-incident									
	For cause									
	Other									
	Total Drug Tests									
	Positive Tests									
	- Cannabis									
	- Amphetamines									
	- Cocaine									
- Benzodiazepenes										
- Opiates										
Total Positive Tests										
Total Refused Tests										

* In accordance with Clause 36, Rail Safety (Drug and Alcohol Testing) Regulation 2008



Explanatory Notes

Worker categories and numbers

Include estimated average worker numbers during the reporting period for each worker category. Include contractors and volunteers under the operator's direct control or supervision.

Definition of worker categories are as follows;-

- Train Drivers – include train drivers and second persons only
- Train Guards – include train guards and other on-board crew only (eg passenger service attendants). Security and transit officers should be included in the "other" category
- Train Controllers & Signalers – include controllers and signalers only
- Station Staff – includes station managers and station attendants
- Rolling Stock Maintenance – includes engineers, tradespersons and trades assistants undertaking the manufacture, repair and maintenance of rolling stock
- Track & Infrastructure Maintenance – includes engineers, tradespersons, trades assistants and any other "around the track personnel" undertaking installation, maintenance and repair of tracks and other infrastructure
- Shunters – include workers involved in shunting activities
- Others – includes any workers not included in above categories, such as cleaners, support staff, administration staff.

Test numbers and test results

Include numbers of tests conducted for each worker category during the quarter, subject to the following rules;-

- If breakdown of test numbers by worker categories has not been collected, please include totals only and make arrangements to collect all required data in future.
- Total alcohol tests – count breath tests, breath analysis and/or blood tests on the same worker on the same day as a single test. Do not count sobriety assessments or other impairment tests.
- Total drug tests – count only drug urine and blood tests. Do not count sobriety assessments or other impairment tests.
- Total Positive Drug Tests – drug categories are defined as per AS4308. Do not count positive tests which on the basis of expert medical advice are attributable to normal doses of prescription drugs or over-the-counter medications.
- Total Positive and Total Refused tests – ensure that individual notification forms are completed and lodged for all cases lodged for all positive and refused tests.
- "Other" Alcohol and Drug tests – count tests conducted as part of rehabilitation and return to work programs of workers who have failed earlier testing or self-identified as having a D&A problem. Do not include D&A testing during pre-employment testing, which is not required under the D&A Program Guidelines and is outside the scope of the Regulations.