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	Drug & Alcohol ONRSR Reporting			

Document Status

Version	Date	Revision	Prepared	Reviewed	Approved
A	01/07/2019		SMS Working Party	Committee	01/07/2019

Revision Record

Revision	Date issued	Description of Changes

D & A ONRSR reporting

SOP-015

Changes to occurrence reporting and drug and alcohol testing requirements from 1 July 2019, which OTHR must comply with. Either a Committee member or Line Manager shall instigate the reporting if one of the Cat A or B occurs within OTHR's operating boundary.

Background:

These changes are being introduced as a result of the review of drug and alcohol testing arrangements in the RSNL. As part of the review, stakeholders unanimously agreed that drug and alcohol testing should be undertaken following certain major occurrences, where the actions of rail safety workers were potentially considered to have contributed to the incident.

Following the agreement of Ministers, changes to the RSNL National Regulations 2012 have been progressed to recognise these major occurrences as prescribed incidents. Testing at these incidents will become mandatory.

The requirement to immediately report these and undertake drug and alcohol testing, unless testing has been conducted by ONRSR or Police, will be effective from 1 July 2019. This coincides with a change in the process for Category A occurrence reporting.

What you must immediately report:

In addition to the Category A occurrences that you already must verbally report, you will also be required to report certain breaches of network rules and certain signals passed at danger.

A full list of immediately reportable occurrences are below.

In NSW and Western Australia, what you must immediately report will not change, however see below for the new phone number for reporting Category A occurrences.

How to report:

Immediate verbal notification must be reported to ONRSR by calling 1800 430 888 (24 hrs/ 7 days). This applies to all accredited operators across Australia.

This new process will replace the existing arrangement whereby initial verbal advice was provided to the ATSB. Following consultation with industry, amendments to the Transport Safety Investigation Regulations 2003 to facilitate this change have been approved and are expected to be signed at a meeting of the federal executive council on 27 June 2019.

ONRSR will immediately forward Category A verbal notifications to the ATSB (other than deaths involving suspected intentional acts and some occupational health and safety matters). The ATSB

may contact you separately for further details, if required, for a potential investigation. As the changes come into place, ONRSR and ATSB will coordinate to ensure that any misplaced notifications come back to ONRSR. If you make a mistake, you will be advised and referred to the new phone number for future reports.

There is no change to written notifiable occurrence reporting, which must still be submitted to ONRSR within 72 hours of the Category A or B occurrence. A summary of the changes is attached for reference.

Mandatory drug and alcohol testing From 1 July, you are required to undertake drug and alcohol testing following a prescribed incident, unless ONRSR or Police have conducted testing. ONRSR will endeavour to undertake testing of rail safety workers involved in the incident, but if we cannot and the Police also do not, then you will be required to undertake this testing, unless: > you have been notified by ONRSR that drug and alcohol testing is not required, or > you have a reasonable excuse for not doing so. We will communicate with you to confirm as soon as possible if we are testing, or if you are required to do so. ONRSR will continue to undertake post-incident testing of rail safety workers following other types of occurrences and on a programmed basis (through our testing provider AusHealth Work). This means, for example, that in NSW and Western Australia where the requirements are unchanged, ONRSR may still attend and undertake testing. Where you undertake the testing, the results of testing must be included in your Category A or B notifiable occurrence report.

Related Document:

POL-004 Drug & Alcohol Policy

F-019 Preliminary Drug & Alcohol Report

ONRSR Cat A - B reporting

